

Shive-Hattery's West Des Moines office has an immediate opportunity for a civil engineering technician.

Required experience:

- Completed classes in Microstation and GEOPAK
- Proficient with Microsoft Office Suite
- Ability to communicate effectively, orally and in writing
- Some knowledge of civil infrastructure design and construction is a plus but not necessary
- Associate's or technical degree
- IADOT - Concrete testing certification - either have it or be able to obtain
- IADOT - Documentation certification - either have it or be able to obtain
- Experience in the construction related to civil type projects, streets, highways, sewer, water, storm sewer
- Experience with the paperwork required for projects
- Iowa DOT Certifications in or ability to obtain: ?Aggregate I/II, PCC I/II, HMA I, Soils and Erosion Control
- Capable of good communication with Engineers, Owner, Contractors, State and Federal personnel
- Capable of understanding requirements for construction observation and documentation.

Responsibilities:

- Construction Representative
- Civil Engineering Technician
- Assist more senior civil engineers with plan development and entry level design tasks
- Assisting with engineering design for a wide variety of public and private projects in the industrial, healthcare, education and government market sectors
- Duties will include preparation of Microstation drawings, reports and technical specifications
- Ability to work with other Engineers on multi-discipline teams
- Ability to manage time and workload effectively which includes planning, organizing and prioritizing with attention to detail
- Work with Engineers, Owners, Contractors, State and Federal Agencies to successfully oversee projects during construction. Perform material testing, gather and document construction information while the project is being built
- Work with Engineers, Contractors, Owners, State and Federal agencies to finalize the paperwork required for final audit and Construction Observation and Documentation
- Assist with performing onsite construction administration and construction observation services including reporting and monitoring contractor's compliance with contract documents
- Concrete Testing - Air, Slump, Cylinders
- Compaction Testing - Nuclear Density Testing
- Capable of lifting and carrying testing equipment, concrete cylinders.
- Must be able to walk and stand for 8-10 hours per day to keep up with contractors on the job site.
- Must be able to lift, carry, and load testing equipment. 30# minimum
- Must be able to lift, carry and load testing equipment. 40# minimum.
- Must have a valid driver's license and be willing to travel to job sites.

Shive-Hattery offers outstanding benefits, a sound compensation package.

Shive-Hattery is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, status as a qualified individual with a disability, or status as a protected veteran.

**Please Apply at [Shive-Hattery.com](http://Shive-Hattery.com)**